



Wilf Jewish Community Campus  
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## **Automatic Monthly Payment Enrollment Form Membership and/or Builders' Fund**

Thank you for your interest in automatic monthly payment for JCC Membership and/or Builders' Fund. The JCC Board of Directors has made two payment options available: pay in full (cash, check, debit card, or MasterCard/Visa) or automatic monthly payment (checking account, savings account, or MasterCard/Visa). By maintaining these two options, the JCC can best direct staff and budget resources to serve our members. Special arrangements may be made for scholarship recipients only. If financial assistance is needed, please request a confidential scholarship form from the Membership Director.

Below are some of the frequently-asked questions about automatic monthly payments:

- 1. Why should I have automatic monthly payments?** Automatic monthly payments are convenient and secure. Once you are enrolled, there is no risk of a lapse in membership privileges from one year to the next...and fixed monthly payments are easy to budget.
- 2. Who is eligible?** Any adult, 18 years of age and older, who has a checking account or savings account at a financial institution or a MasterCard or Visa credit card.
- 3. How does the monthly payment work?** Your automatic monthly payment will be 1/12<sup>th</sup> of your dues and/or builders' fund plus a nominal processing fee of about \$3/month (varies slightly by membership category). The payment will be processed between the 10<sup>th</sup> and the 15<sup>th</sup> of each month and will be reflected on your monthly bank/credit card statement.
- 4. What if I would like to stop?** If you would like to pay your membership and/or Builders' Fund in full the following membership year, or are discontinuing your membership (we hate to see you go!), please notify the JCC Business Office in writing 30 days before the new fiscal year (September 1<sup>st</sup>). As membership is an annual obligation, and Builders' Fund is a full obligation, any outstanding balance will need to be paid off in one final payment.
- 5. Is my personal information secure?** Absolutely. The banking industry considers automatic monthly payments the safest way to pay for services.
- 6. So how do I get started?** Simply fill out the enrollment form on the back of this letter and return it...You'll be set up for automatic monthly payments in no time!

If you have any questions, please don't hesitate to call Marla Itzkin, Membership Director, at 908-889-8800 x236 or Janet Kurtter, Director of Finance & Administration, x212. The JCC values your membership, and hopes that you continue to make the JCC your home away from home.

*(please see reverse for enrollment form)*